



Europass certificate supplement (*)



1. Title of the certificate ⁽¹⁾

Bokbinder

⁽¹⁾ In the original language

2. Translated title of the certificate ⁽¹⁾

Bookbinding

⁽¹⁾ If applicable. This translation has no legal status.

3. Profile of skills and competences

The holder of this document has the competence to carry out industrial bookbinding and/or finishing in accordance with the quality requirements in force for various printed media, such as leather-bound coffee-table books and books for sale to soft-cover catalogues, periodicals, brochures etc. S/he

- masters the entire process from reception of materials from the printers and other suppliers to the finished product
- is qualified to assess product quality and is qualified to carry out work in keeping with established quality norms
- has understanding of customer-focused work, thorough knowledge of the materials, tools and machines used for industrial bookbinding and/or finishing and their special properties to attain the desired quality of individual products, and is capable of considering this in a business economy context
- is qualified to carry out maintenance, adjustment, calibration and troubleshooting of machines and control systems, and is familiar with electro-mechanical principles and the design of machinery and equipment to ensure good production flow
- has knowledge of the various types of expertise included in the entire value chain, and is capable of interacting with others and working in teams in a manner that takes the health, environment and safety of oneself and others into consideration

The final on-the-job training in a company comprises the modules 1: Materials, 2: Production process, 3: Production process, 4: Health, environment and safety, 5 Business economy studies, 6: ICT and digital tools.

The apprentice may choose module 2 or 3 according to the company's production.

The holder of this document also has skills on the upper secondary school level in Norwegian, English, mathematics, natural science, social studies and physical education. Adult students may in some cases be exempted from the requirement for these common-core general studies subjects.

4. Range of occupations accessible to the holder of the certificate ⁽¹⁾

Journeyman's certificate as a bookbinder

⁽¹⁾ If applicable

^(*) Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.eu.int>

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5. Official basis of the certificate	
Name and status of the body awarding the certificate Journeyman's certificate issued by the county administration through the Vocational Training Board	Name and status of the national/regional authority providing accreditation/recognition of the certificate The Royal Norwegian Ministry of Education and Research
Level of the certificate (national or international) No certificate levels are used in Norway. The education/training corresponds to completed upper secondary education	Grading scale / Pass requirements Passed with distinction, Passed, Failed
Access to next level of education/training The training/education together with further instruction in general studies subjects qualifies the candidate for admission to higher education	International agreements
Legal basis Act dated 17 July 1998 no 61: Act relating to Primary and Secondary Education (The Education Act), Regulations dated 28 June 1999 no 722: Regulations relating to the Education Act, and the General Curriculum (with subject syllabuses) for Upper Secondary Education	

6. Officially recognised ways of acquiring the certificate		
Description of vocational education and training received	Percentage of total programme (%)	Duration (hours/weeks/months/years)
School-/training centre-based	50	2 years
Workplace-based	50	2 years
Accredited prior learning		
Total duration of the education/ training leading to the certificate		4 years
Entry requirements		
Additional information The first two years of the training take place in a school/training centre. This comprises a total of 19 periods per week in general studies subjects, 47 periods per week in specialised subjects and four periods per week in elective subjects. This is followed by two years of training in a company, where one year is training and one year is value creation. Adult students may in some cases be exempted from the requirement for the general studies subjects.		
More information (including a description of the national qualifications system) available at: www.nonrp.no		
National reference point www.nonrp.no		